

# TOWN OF BELGRADE

## BOARD OF SELECT PERSONS MEETING

TUESDAY / MAY 6, 2008 / TOWN OFFICE / 7:00 P.M.

Meeting Convened 7:00 p.m. / Entered Executive Session 8:54 p.m./ Re-entered Select Persons Meeting 8:58 p.m./ Adjourned 9:00 p.m.

### Officials in Attendance:

Melanie Jewell	Select Person, Chair	Gary Fuller	Code Enforcement Officer
Ricky Damren	Select Person, V. Chair	Kevin Hawes	Road Commissioner
Richard Carey	Select Person	Bruce Plourde	Fire Department
Chris Merrow	Select Person	Scott Damren	Facility Supervisor
Dan Newman	Select Person	Bruce Galouch	Transfer Station & Recycle Com.
Dennis Keschl	Town Manager	Bill Pulsifer	Fire Department

**Others in Attendance:** Joyce Todd, Charles Grover, John Veilleux, and Roger Veilleux

**Note:** Dan Newman entered the meeting at 7:10 p.m.

### Order of Business:

1. The Board reviewed the meeting minutes of the April 15, 2008 meeting. Ricky Damren made a motion to approve of the minutes as presented. Chris Merrow seconded the motion. **CLOSED 4/0/1 ABSENT (DAN NEWMAN)**

### Unfinished Business:

1. The Town Manager informed the Board he had sent the fuel tank agreement to Maine DOT as authorized by the Board. They have not responded yet on the agreement. The Town Manager is setting up walk through with DOT on the salt/sand site to see if the area will be suitable. No action was taken.
2. The Town manager supplied the Board with information in regards to the Road Budget and the request for an increase from the new Road Commissioner. The request is for an additional \$10.00 per hour on equipment and \$5.00 an hour for operators of trucks to cover fuel cost. The impact of this increase is \$10,000 overall and seems to be do-able after speaking with the Treasurer. Ricky Damren asked if there was additional money in the budget without taking any funds from another source. The town manager said according to the information he has the road budget can sustain this increase. Melanie Jewell stated she would like to review where the road departments budget is at financially, in the early fall. The Town manager stated the Road Commissioner would be receiving monthly reports from the Treasurer, so he will be aware of what his budget status is. The Town manager stated he would look at the Federal Rates and will address the current rates in the budget for next year's budget. The total budget impact with increases would be \$36,550.66. The Town has budgeted \$39,983.00 Melanie Jewell made a motion to authorize an increase to the Road Commissioner's budget for an additional \$10.00 on equipment rates and \$5.00 on fuel. The motion to reflect rates shown on the attached chart. **(Please see the attached chart)** Ricky Damren seconded the motion. **CLOSED 5/0**
3. Bill Pulsifer was present from the Fire Department for the discussion of cutting trees. Bill handed out a sketch of the property, showing the area of where the trees were going to be removed and the parking lot put in. **(Please see the attached sketch)**. The Fire Department does not have any estimates yet on the cost and they will not use town money, but they will use money out of the Fire Department's Association. They would like to clear the area, cut the trees down and see how the property develops. Kevin Hawes has been asked to be in charge of the project. The Tree Committee was ok with the project, but has asked to see a plan. There may be some money in the sale of the trees, which would defray some of the cost of the project. They will consider replanting some of the trees in areas that will not interfere with the parking lot. Dan Newman

made a motion to authorize the Fire Department to move forward with the removal of trees and create a parking lot. Chris Merrow seconded the motion. **CLOSED 5/0**

4. There was no action taken on the request for the Center For All Seasons to have its own website.

**New Business:**

1. Joyce Todd was present for the meeting. She was representing Craig Alexander. The Board discussed the issue of the non-compliant building on Bayview Drive. Joyce explained that Craig had made an error in his calculation and the building is 1.13 feet beyond code. The mortgage company was the one to pick-up on the discrepancy. Gary Fuller was present for the discussion. He stated he does not have a problem with the Board signing an agreement for no action. The discrepancy is in the overhang of the roof. Ricky Damren made a motion to approve of the no-action agreement with Dennis to fill in the approved language for the property of Craig Alexander for Lot #4 of North Bay Estates plan dated February 18, 2003. Richard Carey seconded the motion. **CLOSED 5/0**
2. Charles Grover was in attendance from the Belgrade Lakes Region Business Group. He wanted to thank the Board for their support for the July 4<sup>th</sup> events. Charlie invited the Board to the May 20<sup>th</sup> annual luncheon and meeting of the Business Group.
3. The Town Manager reviewed the Town of Belgrade and AYC contract with the Board. There were no questions. Ricky Damren made a motion to authorize the Town Manager to move forward with the contract with AYC. Chris Merrow seconded the motion. **CLOSED 5/0**
4. There was no action taken on the School Warrant agenda item. The Board agreed to sign it when it was delivered.
5. The Town Manager reviewed the information with the Board concerning the consideration to purchase the land adjacent to the landfill. There are two letters on file from DEP about the potential of migration of pollutants and encouraged the Town to purchase the property. There is approximately \$16,000 left of the \$83,000 that was raised for improvements. There is \$140,000 in the Solid Waste Improvement Fund. The current assessed value of the land being considered is \$28,400. Melanie commented she thought there was \$25,000 set aside for the purchase of the land. The Town manager stated there was money put into the budget as part of the capital improvement plan for the Transfer Station. There were other improvement projects to the Transfer Station that had taken place which had not been budgeted for. Dan Newman made a motion to authorize the Town Manager to make an offer on the adjacent property (Map 05 Lot 005.02E) up to the assessed value of \$28,400. Chris Merrow seconded the motion. **CLOSED 5/0**
6. Bruce Galouch was present from the Transfer Station & Recycling Committee for the discussion of the Town paying for two units of household hazardous waste instead of one unit. Bruce stated the Town has only had two or three people participate in the past and they would like to maximize participation. He reported other towns that have participated in the past have paid for two or more units for their residents. Ricky Damren rescinded his original vote. Chris Merrow rescinded his second. **CLOSED 5/0** Ricky Damren made a motion to approve of the Town paying for two units of household hazardous waste, for the first 50 people. Chris Merrow seconded the motion. **CLOSED 5/0**
7. The Board reviewed the applications for re-appointment to the Board of Parks & Recreation for Genevieve Hall, Stephen Smith, Robert Steinberg and Fred Perkins. Ricky Damren made a motion to approve of Genevieve Hall, Stephen Smith, Robert Steinberg and Fred Perkins for a three-year term all to expire 2001. Chris Merrow seconded the motion. **CLOSED 5/0**
8. The Board reviewed the two names to be added to the Building Committee. Ricky Damren made a motion to approve of the appointment of Conrad Shaw and Lani Carlson to the building committee. Dan Newman seconded the motion. **CLOSED 5/0**
9. The Board reviewed **Municipal Warrant # 20** for the amount of **\$72,990.26**. Richard Carey made a motion to approve of **Municipal Warrant # 20** for the amount of **\$72,990.26**. Chris Merrow seconded the motion. **CLOSED 5/0**
10. The Board reviewed **Manual Warrant # 2329** for the amount of **\$1,690.00**. Richard Carey made a motion to approve of **Manual Warrant # 2329** for the amount of **\$1,690.00**. Dan

Newman seconded the motion. **CLOSED 5/0** The Board reviewed **Manual Warrant # 2328** for the amount of **\$27,941.15**. Dan Newman seconded the motion. **CLOSED 5/0**

#### **Updates & Announcements:**

#### **ADDED ON AGENDA ITEMS:**

Scott Damren informed the Board one of the lawn tractors was no longer in working condition. He did not budget for a lawn tractor. He spoke with the Treasurer concerning the perpetual care fund and there is enough in interest to purchase a lawn tractor for \$1,600 with a two-year warranty. Chris Mellow made a motion to authorize the facilities maintenance supervisor to purchase a lawn tractor for the Cemetery for an amount not to exceed \$2,000. Dan Newman seconded the motion. **CLOSED 4/0/1 ABSTAIN (RICKY DAMREN)** There was some discussion concerning the old tractor, whether it should be put out free for the taking, the Board suggested the town have a lawn sale to get rid of some of the old items.

The Board discussed the foreclosures. The Town Manager informed the Board that one of the individuals in foreclosure would be coming in to the office pay their 2005 taxes on Thursday, May 8<sup>th</sup>. The Board could choose whether or not to accept the payment. The Board agreed there needed to be an up to date list and to have the agreements up to date. Ricky Damren made a motion to accept the payment of the taxes for Carl & Iona Sandgren on Thursday and to table the rest until the next meeting. Chris Mellow seconded the motion.

**CLOSED 5/0**

The Board reviewed the Ratio Declaration & Reimbursement Application. Ricky Damren made a motion to accept and sign the application. Chris Mellow seconded the motion. **CLOSED 5/0**

The Board reviewed the application for a license to operate Beano/Bingo or a game of chance submitted by Kathy Lowell, President of the BLA. Ricky Damren made motion to approve of the license for the BLA. Chris Mellow seconded the motion. **CLOSED 5/0**

#### **UPDATES & ANNOUNCEMENTS:**

- The Town Manager reviewed his updates with Select Persons. There was some discussion on whether or not work done on all town vehicles/property should be put out to bid. The Board is concerned with the money being spent on the fire trucks. Ricky Damren requested the Town Manager speak with the Fire Chief in regards to work to be done being put out to bid.
- The Town Manager informed the Board that the Office needed a spring-cleaning. This has not been budgeted for. Chris Mellow made a motion to take an amount of up to \$1,000 out of the community capital reserve for the purpose of spring-cleaning. Dan Newman seconded the motion. **CLOSED 5/0 NOTE:** The Town Manager is to review the purpose for which the account has been set up.

Ricky Damren made a motion to enter into executive session at 8:54 p.m., pursuant to Title 1 M.R.S.A. 405 (6) for the purpose of discussing a legal matter. Dan Newman seconded the motion. **CLOSED 5/0**

Ricky Damren made a motion to close executive session at 8:58 p.m. and re-enter the Select Persons meeting. Dan Newman seconded the motion. **CLOSED 5/0**

Melanie Jewell made a motion to adjourn the meeting at 9:00 p.m.. Dan Newman seconded the motion. **CLOSED 5/0**

Respectfully Submitted,  
Mary J. Vogel, Executive Secretary to the Board of Select Person

