

TOWN OF BELGRADE
BOARD OF SELECTPERSONS MEETING

Tuesday / April 6, 2010 / 7:00 p.m./ Town Office

Meeting Convened 7:00 p.m./ Adjourned 10:00 p.m.

Officials in Attendance:

Daniel Newman	Selectperson, Chair	Marcia Haigh ,Librarian
Bruce Plourd	Selectperson, V. Chair	Jack Sutton, Budget Com.
Melanie Jewell	Selectperson	Clarence Burnham, T.S. Supervisor
Ernest Rice	Selectperson	Bruce Galouch, T.S. Committee
Penelope Morrell	Selectman	Loyce Hayslett, Library Trustee
Dennis Keschl	Town Manager	

Others in Attendance: Howard Holinger

Order of Business:

1. The Town Manager declared a quorum and opened the Selectboard meeting at 7:00 p.m. He requested nominations for the position of Chair, Selectperson. Melanie Jewell nominated Daniel Newman for Chair. Ernest Rice seconded the motion. **CLOSED 5/0**

Daniel Newman requested nominations for the position of Vice Chair. Melanie Jewell nominated Bruce Plourd for Vice Chair. Ernest Rice seconded the motion. **CLOSED 5/0**

2. The Board reviewed the meeting minutes of the March 16, 2010 meeting. Melanie Jewell made a motion to approve of the meeting minutes as amended. Bruce Plourd seconded the minutes. **CLOSED 3/0/2 ABSTAIN (PENELOPE MORRELL & ERNEST RICE)**

Unfinished Business:

1. There is no update on the DEP proposed consent agreement for Salmon Lake Dam.

New Business:

1. The Board reviewed the list of annual individual municipal positions. Melanie Jewell made a motion to approve of the list of annual appointments as presented. Bruce Plourd seconded the motion. **CLOSED 5/0**
2. Dan Hammond and Aaron Bequeath were present from the KWYSA for the update on the Kenneth Workman ball field. Dan reaffirmed the Board's recent decision to allow them to move the snack shack across the field to provide additional parking and to make it a safer area for children to be. The cost of

moving the shack along with the electric relocation is approximately \$2,200. This will be paid for by the KWYSA.

The reason for their attendance was to find out what the Board's interest is in the group moving forward with making some changes to the ball field to make it a four season recreation area for residents of all ages.

The KWYSA would like to place a basketball court in the middle field area, to include a lip for flooding so during the winter this area would be able to be used for an ice rink or even tennis courts. The group has contacted several individuals to provide an estimate on laying down the asphalt. They would like to add bathrooms, install a well, septic system. The group would also like to place a swing set at the field to keep the younger children closer to the area. They will be requesting financial support for the upcoming 2011 budget year.

Ernest Rice asked what the square footage of the court is expected to be. Dan said the size is expected to be about 40 x 80.

Melanie Jewell asked how the increase in sports programming would impact the AYC and their ability to increase programming. The Town Manager replied that he was not really sure what the impact would be, but the KWYSA is working with Jessica on programming. The Manager reported to the Board that the AYC contract is up this year for review. He will be setting up a review committee to look at what the benefits, revenue and the costs are associated with the AYC contract. On this committee he anticipates a Board of Parks & Recreation member, a Selectperson, a budget committee member, community member(s), AYC Director Jessica Moore and himself in an advisory position. In this review it will be determined whether or not the town wants to continue with the AYC and if we are receiving the benefits for the money that we are spending. He would like the Board to submit names of local residents that may want to be considered for the committee.

Melanie Jewell submitted Haley Fortin as a potential committee member.

In finishing Dan Hammond asked the Board if they felt the committee should continue looking for bids and moving ahead with their plans. Dan Newman commented that he did not see any problem with them moving ahead and getting bids on the above projects.

3. Clarence Burnham was present for the discussion on the Free Clean-up day scheduled to be held on May 8th at the Transfer Station. Clarence informed the Board that the committee will put restrictions on the free day similar to last year. This will be one load per vehicle and one item in each category. Melanie Jewell made a motion to approve of the free day to be held on May 8th, at the Transfer Station. Bruce Plourd seconded the motion. **CLOSED 5/0**
4. The Town Manager reported that the Road Committee modified some of the contracts with new language. There was some discussion amongst the Road Committee, on whether or not the town should check with surrounding towns that share plowing a portion of the town roads. One of these roads is Mill Road. The Manager said he contacted Sidney, Rome and Mount Vernon, who all share plowing portions of the same roads, to see if they would be interested in plowing Belgrade's portion and what the cost would be. The Town of Sidney has already responded and they are willing to plow the Town of Belgrade's portion of Mill

Road, which is about one tenth of mile. They will do this as long as the Town of Belgrade provides a waiver against any damages incurred.

Jack Sutton asked whether or not it made sense to use a two-tiered system for snowplowing. He suggests requiring contractors to use a smaller truck for dead end roads to help with reducing the price of the snowplowing contract.

A discussion ensued.

Bruce Plourd commented that having contractors from other towns may cause a problem for the fire department. Right now the fire department can call our own contractor if there is an issue with the roads, but if the contractor is from another municipality, what assurance will there be if the Fire Department needs that contractor to come out and take care of a road.

The Town Manager stated that he would remove the one/tenth of a mile from the contract, draft a letter of waiver for damages to the Town of Sidney, and bring it back for the Board's review.

Melanie Jewell made a motion to authorize the Town Manager to put the RFP out for the snowplowing contract for the south end of Belgrade. Bruce Plourd seconded the motion. **CLOSED 5/0**

The Board reviewed the paving RFP. The Town Manager informed the Board that the Road Committee had reviewed the RFP and there were minor changes. The Road Committee suggested that the Town hire an independent contractor to come in and inspect and oversee the work done on the roads to make sure that it is done properly.

A discussion ensued about pavement cracking that has occurred on the Depot Road and the McGrath Pond Road. The Town Manager will have the contractor come and review the two above roads.

The Transfer Station Road will be done using a different pavement mix. There may have to be cross culverts placed across the road. Both the culverts and the paving will be paid out of the Solid Waste Capital Improvement Program.

Melanie Jewell made a motion to authorize the Town Manager to put the RFP out for the 2010 Road Paving. Bruce Plourd seconded the motion. **CLOSED 5/0**

The Town Manager informed the Board that for two years the Town has gone out to bid for winter road salt with the State. They have been the lowest price and their specs are clear. He is recommending that the Board authorize him to move forward this year with bidding with the State for the amount of 750 tons.

A discussion ensued as to whether or not the current pile could be covered with a tarp for the summer so not to lose the remaining salt. The Town Manager will look into the cost of the tarp and the feasibility of it.

Melanie Jewell made a motion to authorize the Town Manager to place the town's salt bid out with the State for 750 tons. Bruce Plourd seconded the motion. **CLOSED 5/0**

The Town Manager informed the Board that the Town bids out its fuel with the School. Last year's contract with the School was awarded to Dennis Burke. The

Town usually uses 7700 gallons annually, but due to the mild winter there is 2291 gallons of fuel remaining. The Town needs about 5,409 gallons to bring it back up to the 7700.

Melanie Jewell made a motion to authorize the Town Manager to enter into a contract with Dennis K. Burke for the 2010 -2011 fuel purchase. Bruce Plourd seconded the motion. **CLOSED 5/0**

5. The Town Manager asked if the Board would like to entertain a non-resident meeting. The intention behind the meeting is to hold an informal discussion and address concerns and questions of the non-residents. In the past some of the non-resident comments have been placed into the Town report. The Board agreed to have the Town Manager move forward with setting an informal meeting up for the summer.

6. The Board discussed the issue of the Town Manager continuing as manager for the town, while he is running for the State Legislature.

Melanie Jewell said that she supported the manager staying on while running for office and feels that it would be a greater disservice to the residents if he did not stay on.

Penelope Morrell remarked that she had contacted MMA and they have verified that while there is no legal conflict, but rather the appearance that may cause an issue. Penny believed that she feels that running for office takes time and she does not want to see the duties of the manager neglected. She feels that even phone calls during hours would be an issue. She further stated that her responsibility and obligation is to the taxpayer. Considering the testimony of the Town Manager's wife (Connie) at town meeting, he doesn't have time left from his job to run a campaign. We can't have it both ways. The time element was the reason to justify the increase when others aren't getting raises. We can't say it's irrelevant to justify him staying and doing both jobs. Penny said that she has run for the Legislature and knows how demanding a schedule it is, and know its impossible to do both the Town Manager job and run for the Legislature. It is difficult if not impossible, to separate one job from the other while in the town office, yet the Democrats can use that against the Keschl campaign, and the Belgrade taxpayers can also. The Manager assured her that if he felt that his running for office was interfering with his duties or it was becoming a problem he'll let the board know. Ernest Rice said that he has some concerns, but is confident that the Town Manger will let them know if it is an issue.

Bruce Plourd and Daniel Newman stated that they both did not have a problem with the Manager staying on as long as it does not affect his work. **CLOSED 4/1 AGAINST (PENELOPE MORRELL)**

7. The Board reviewed their Board bylaws. There were no changes.
8. The Board reviewed the three (3) supplemental taxes to Andrew Donahue. Melanie Jewell made a motion to approve the three (3) supplemental taxes to Andrew Donahue for the amounts of \$1,974.00, 1,709.40 and \$1,799.00. Bruce Plourd seconded the motion. **CLOSED 5/0**
9. The Board reviewed the Abatement Policy, the ADA Policy and the Town Alcohol Policy. There were no changes to the policies.

10. The Board reviewed the results of the Town Meeting document he had prepared with the Board. **(Please see the attached document)**

Referendum Question 9: The Manager asked if the Board felt that he should continue to move forward with the State on the agreement of the land transfer for the Salt/Sand Shed even though it was defeated. There was minor discussion. Melanie Jewell authorized the Town Manager to move forward with entering into an agreement with State for the transfer of land to the town for the building of a salt/sand shed. Bruce Plourd seconded the motion. **CLOSED 5/0** The Manager will draft the agreement and bring it to the board for review.

Referendum Question 10: The Board discussed whether or not they want to move forward with trying to get the salt/sand shed through the voters again. Daniel Newman stated that he still feels this project needs to move forward with the same amount of money. The savings could almost cover the cost of the bonding.

Melanie Jewell agreed and thought it should either go to the November referendum or next year's town meeting.

Jack Sutton commented that there is a bonding right now for municipalities that would cost only about 1% and he asks what the timeframe for this offer is.

The Manager stated he did not feel that there is enough time and he is not sure what the bonding cost will be in the fall.

Ernest Rice asked why the cost is so high for the project.

The Manager explained that the analysis was done by the engineer. He informed the Board that even though the amount was set at \$350,000, it did not mean that this is what the actual cost would be. The engineer came in at \$309,000. A decision was made to not set it at this amount and then have to come back to the Town for additional money.

Ernie replied that some communities have already built a salt/sand shed and he feels that we can do better than \$350,000. He said he would retrieve the numbers himself.

The Manager stated that the State law requires that any project over \$100,000 has to be done by an engineer.

Ernie replied that perhaps the project could be divided up into two years, with the first year bearing the price on the pouring of the slab and the second year on the cover.

Melanie Jewell commented that the Town needs a salt/sand shed and the State governs the engineering piece and the municipality has to have a stamp of approval on a design over \$100,000 by an engineer. She said the Town could look at factoring in other changes, but feels we need to move forward to look at it and to talk about it.

Jack Sutton suggested the Town put out the RFP and attain quotes that would be guaranteed for a year.

Ernie agrees that if we could do this and then maybe hold the referendum in November.

Melanie Jewell made a motion to authorize the Town Manager to draft an RFP encompassing Jacks points and then bring back to them for review. Bruce Plourd seconded the motion. **CLOSED 5/0**

Referendum Question 11 & 12: The Town Manager requested the Board provide some direction on moving forward with space needs. He asked their opinion on some of the past suggestions. There has been a suggestion to use the NBCC as a space for historical data. There was a general consensus that NBCC was not adequate for storage of historical data. A discussion ensued on using the NBCC for space for a Belgrade-Rome Special Needs Food Pantry. Again the board agreed that this also would not be adequate, as the residents of North Belgrade use the facility quite heavily for gatherings and dinners.

Melanie Jewell said that she did not feel as though Articles # 11 & 12 were going to be resolved and she made a motion to table this discussion until the next Board meeting or until there is a meeting with a lighter agenda. Bruce Plourd seconded the motion. **CLOSED 5/0**

Bruce Plourd commented that he would like to see the town renovate the current municipal building and address some of the problems it currently has. Maybe even to expand the entrance at the front of the office.

On the revaluation question, the Town Manager informed the Board that Robert Duplisea will be coming in to meet with the Board in May.

11. The Town Manager stated that the reason the local sign ordinance has come up was as a result of the Town Meeting. Currently there are no State requirements about campaign signs. He said that there are currently a number of signs around town that have not been taken down and should the Town bear the responsibility of paying someone to remove the signs. The Board discussed the idea, and has suggested not moving forward with a local sign ordinance at this time. The Town Manager will place information into the next newsletter requesting when people put signs up to kindly remove them. Melanie Jewell made a motion to not move forward with a local sign ordinance. Penelope Morrell seconded the motion. **CLOSED 5/0**
12. The Board reviewed the regulations to the Senior Citizen Ordinance. The Town Manager informed new board members that a committee was formed that drafted the ordinance and the regulations. Melanie Jewell made a motion to approve of the regulations for the Senior Citizen Ordinance. Penelope Morrell seconded the motion. **CLOSED 5/0**
13. The Manager asked if the Board wanted to consider awarding former board members with a plaque for their service to the Town. Melanie Jewell made a motion to approve of awarding outgoing board members with a plaque for their service to the town. Bruce Plourd seconded the motion. **CLOSED 5/0**
14. The Board reviewed the renewal liquor license for the Belgrade Lake Golf Club. Melanie Jewell made a motion to approve the renewal liquor license for the Belgrade Lakes Golf Club. Bruce Plourd seconded the motion. **CLOSED 5/0**

The Board reviewed the renewal liquor license for the Sunset Grille. Bruce Plourd made a motion to approve the renewal liquor license for the Sunset Grille. Melanie Jewell seconded the motion. **CLOSED 5/0**

15. The Board reviewed **Municipal Warrant #14** for the amount of **\$464,361.46**. Melanie Jewell made a motion to approve of **Municipal Warrant #14** for the amount of **\$464,361.46**. Bruce Plourd seconded the motion. **CLOSED 5/0**

16. The Board reviewed **Manual Warrant #2433** for the amount of **\$8,535.25**. Bruce Plourd made a motion to approve **Manual Warrant #2433** for the amount of **\$8,535.25**. Melanie Jewell seconded the motion. **CLOSED 5/0**

Updates and Announcements:

- A. The Town Manager reviewed his updates with the Board.
- Foreclosure notice – There still has been no contact on the one foreclosure.
 - The Jabar Land penalties are moving forward.
 - The AYC Committee Review, looking for names. Two names, Haley Fortin and Dan Newman, Dan Hammond
 - There is an Employee Guidelines committee being set up. The Manager is looking for a Board Member, a Budget Committee Member, a Staff Member and Town Resident and himself in an advisory committee.

Melanie Jewell made a motion to table the Executive Session for the poverty abatement until the next Board meeting. The review will be set for 6:30 p.m.. Penelope Morrell seconded the motion. **CLOSED 5/0**

Melanie Jewell made a motion to adjourn the meeting at 10:00 p.m. Dan Newman seconded the motion. **CLOSED 5/0**

Respectfully submitted,
Mary J. Vogel, Executive Secretary to the Board of Selectpersons