

TOWN OF BELGRADE

SELECT PERSONS MEETING

TUESDAY/ APRIL 3, 2007/ TOWN OFFICE/ 7:00 P.M.

SELECT PERSONS CONVENED 7:00 P.M./ ADJOURNED 8:50 P.M.

Officials in Attendance:

Melanie Jewell	Select Person, Chair	Patricia Pow	Library Board of Trustees
Ricky Damren	Select Person, V. Chair	Loyce Hayslett	Library Board of Trustees
Richard Carey	Select Person	Marcia Haigh	Librarian
Chris Merrow	Select Person	Bruce Galouch	Transfer & Recycling Committee
Penny Campbell	Select Person	Phil Sprague	Tree Committee
Dennis Keschl	Town Manager	Jack Sutton	Budget Committee
Gordon Pow	Appeals Board		

Others in Attendance: Rene Burdet and Earle Morse

Order of Business:

- 1.) Melanie Jewell declared a quorum and opened the meeting at 7:00 p.m.. The Board reviewed the meeting minutes of the March 20, 2007 meeting. Ricky Damren made a motion to accept the minutes as amended. Chris Merrow seconded the motion. **CLOSED 5/0**

Unfinished Business:

- 1.) The Board reviewed the revised Tree Ordinance. Phil Sprague was in attendance from the Tree Committee. The Town manager discussed the ordinance with both the road commissioner and the cemetery committee. Both parties shared some concerns with the ordinance. After some discussion with all parties, the following statement was added into the ordinance; "The Town of Belgrade and any of its municipal officials acting in their official capacity are exempt from the requirements of this ordinance." This statement addressed the concerns of the cemetery committee and the road commissioner. Ricky Damren made a motion to put the Tree Ordinance to public hearing on April 17th, @ 6:30p.m. at the Center For All Seasons. Chris Merrow seconded the motion. **CLOSED 5/0**
- 2.) The Town Manager reviewed the facility & grounds maintenance supervisor job description with the Board. This position will handle both the Town facility & grounds maintenance extending from lawn mowing to cleaning as well as the maintenance of the cemetery grounds. This does not include the money for the additional Summer time help at the cemetery. The sexton administrative duties would be handled by the Town Office. An ad will go out into the newspaper on Thursday and be published in both papers for two days. This job description is similar to what the Town of Oakland has in place. The Board stated the job description should be subject to safety & hazardous training. The Town manager would like to gather a Select Person, a Cemetery Committee member along with himself to hold the interviewing. Ricky Damren made a motion for to authorize the Town manager to move forward with advertising of the position. Penny Campbell seconded the motion. **CLOSED 4/0/1 ABSTAIN (CHRIS MERROW)**
- 3.) The Town Manager has called DOL for a safety consultation for the lighting and have not yet heard back. Maine Municipal said they felt it would not be a problem. The Town Manager would like to wait until he hears from DOL and they come to review the area before he moves forward with changing the hours. Currently with the poll taken 59 residents are in favor of changing the hours versus the 25 who are not in favor.

New Business:

- 1.) Par Pow lead the discussion on the "Municipal Commons". She reported the Library Board of Trustees had visited the Searsmont site on a couple of occasions. It is a two story building with the top floor consisting of a town office, a library and a museum. The bottom floor is a meeting space which would accommodate 125 people, along with two other smaller meeting rooms. Pat provided a slide show on some of the features of the facility. The library is moving forward on building a larger facility and would like the Town to consider joining together to build a municipal commons. This support would help to enhance the grant. The library trustees would like to get together with the Board of Select Persons, the Historical Society and the Long Range Planning committee to discuss the feasibility of building a municipal commons. The Board of Select Persons agreed to get together as a group and ride down to visit the Searsmont facility. Also discussed was that it would be beneficial to use the plans of the Searsmont facility if everyone liked it. Pat mentioned the Town Office in the Searsmont facility may not meet the needs of our Town Office and plans would have to be revised. There was some discussion that a site needed to be pinned down which would be centrally located. The Town manager would like to set up a small group to look at the feasibility of a municipal commons. Denny will e-mail committees to form a small study group. Ricky Damren will line up a bus from the School district for the trip.
- 2.) The Board reviewed the resignation letter of Maurice Childs as the Transfer Station Supervisor. Dennis said Maurice felt that since the ordinance was in place authorizing the Town Manager as the Transfer Station Supervisor he felt this now overrides all past rules. Ricky Damren made a motion to accept the resignation letter from Maurice Childs and to award with a plaque for his many years of service to the Town of Belgrade. Chris Merrow seconded the motion. **CLOSED 5/0**
- 3.) The Board reviewed the resignation letter of Roger Nadeau to the Budget Committee. Ricky Damren made a motion to accept the letter of resignation with regret from Roger Nadeau to the Budget Committee, and to authorize a certificate of appreciation to be awarded. Richard Carey seconded the motion. **CLOSED 5/0**
- 4.) The Board reviewed the application from David Estey to the Long Range Planning Committee. Ricky Damren made a motion to accept the application of David Estey to the Long Range Planning Committee for a two year term to expire 2009. Chris Merrow seconded the motion. **CLOSED 5/0**
- 5.) The Board reviewed the information provided concerning the two quotes on a fire proof vault for the Town Office. The Town manager stated the lower priced quote was of a cheaper quality. The vault would be completely movable if in the event a new town office is built. Ricky Damren made a motion to approve the purchase of the vault at the price of **\$4,995**, with the current **\$1,500** in the budget to be utilized and an amount up to **\$3,495** to be utilized from the Community Capital Reserve Account. Penny Campbell seconded the motion. **CLOSED 5/0**
- 6.) The Board reviewed the application from Frank Haggan to the Budget Committee. Ricky Damren made a motion to accept the application of Frank Haggan to the Budget Committee with his term to expire 2010. Chris Merrow seconded the motion. **CLOSED 5/0**
- 7.) The Board reviewed the re-application of Susan Perrino to the Board of Parks & Recreation. Ricky Damren made a motion to approve of the application of Susan Perrino to the Board of Parks & Recreation with her term to expire 2010. Penny Campbell seconded the motion. **CLOSED 5/0**
The Board reviewed the re-application of Jean Dalton to the Board of Parks & Recreation. Ricky Damren made a motion to approve of the application of Jean Dalton to the Board of Parks & Recreation with her term to expire in 2010. Penny Campbell seconded the motion. **CLOSED 5/0**
- 8.) The Board reviewed the contract between the Town of Belgrade and the Belgrade Recreation Association. Ricky Damren made a motion to approve of the contract. Richard Carey seconded

the motion. Melanie Jewell asked about the statement of the ballfield being developed , scheduled and maintained under the Belgrade Recreation Association who is under the administration of the Board of Parks & Recreation. Ricky Damren withdrew his motion until clarification was made as to who was in charge of the ballfield scheduling . Richard Carey withdrew his second. Ricky Damren made a motion to table this agenda item until the next Select Persons meeting. Richard Carey seconded the motion. **CLOSED 5/0**

- 9.) The Board reviewed **Municipal Warrant # 16** for the amount of **\$47,915.67**. Richard Carey made a motion to approve of **Municipal Warrant #16** for the amount of **\$47,915.67**. Ricky Damren seconded the motion. **CLOSED 5/0**
- 10.) The Board reviewed **Manual Warrant #2275** for the amount of **\$1,236.25**. Richard Carey made a motion to approve of **Manual Warrant #2275** for the amount of **\$1,236.25**. Ricky Damren seconded the motion. **CLOSED 5/0** The Board reviewed **Manual Warrant # 2276** for the amount of **\$6,995.50**. Ricky Damren seconded the motion. **CLOSED 5/0**
- 11.) The Board reviewed the letter of request for support from Brenda Beckwith. Melanie Jewell stated it should have been submitted to either the Board of Park & Recreation or the Alford Center for support. The Town Manager stated he would respond to her and ask her to send her requests in the fall for support.
- 12.) The Board reviewed the Household Hazardous waste disposal event information. Ricky Damren made a motion to authorize the Town to participate and pay a set-up fee, but the residents must pay the disposal fee of \$25.00 per gallon unit. Richard Carey seconded the motion. **CLOSED 5/0**
- 13.) The Board reviewed the application of Michial Heino to the cemetery committee. Ricky Damren made a motion to accept the application of Michial Heino to the cemetery committee with his term to expire 2010. Chris Merrow seconded the motion. **CLOSED 5/0**

Updates & Announcements:

- The Town Manager reviewed his updates with Select Persons. **(Please see the attached updates)**
- The Town Manager asked if the Board would like him to declare a Town Of Belgrade Proclamation for the National Day of Prayer, he is participating in . The Board stated they did not.

Ricky Damren made a motion to adjourn the meeting at 8:50 p.m.. Penny Campbell seconded the motion. **CLOSED 5/0**

Respectfully Submitted,

Mary Vogel, Executive Secretary to the Board of Select Persons