

**TOWN OF BELGRADE**  
**SELECT PERSONS MEETING**  
**TUESDAY / MARCH 20, 2007 / 7:00 P.M./ TOWN OFFICE**

Select Persons Convened 7:00 p.m./ Entered into Executive Session 9:14 p.m./ Re-Entered Select Persons meeting 9:15 p.m./ Adjourned 9:20 p.m.

**Select Persons in Attendance:**

Melanie Jewell Select Person, Chair	Jack Sutton Budget Com. & Transfer Station Com.
Ricky Damren Select Person, V. Chair	tish carr Town Tree Warden
Richard Carey Select Person	Philip Sprague Tree Committee
Chris Merrow Select Person	Frank Haggan School Board Representative
Penny Campbell, Select Person	

**Note: Richard Carey did not arrive until 7:06 p.m.**

The Town manager declared a quorum and opened the meeting at 7:02 p.m.. He asked for nominations for the position of Chair. Chris Merrow nominated Ricky Damren for the position of Chair. Ricky nominated Melanie Jewell for the position of Chair. Chris Merrow withdrew his nomination. Penny Campbell seconded the nomination of Melanie Jewell for the position of Chair. **3/1 ABSTAIN (MELANIE JEWELL) / 1 ABSENT (RICHARD CAREY)**  
Melanie Jewell nominated Ricky Damren for the position of Vice Chair. Chris Merrow seconded the nomination. **CLOSED 3/1 ABSTAIN (RICKY DAMREN ) / 1 ABSENT (RICHARD CAREY)**

**Order of Business:**

- 1.) The Board reviewed the meeting minutes of the March 6, 2007 meeting, Ricky Damren made a motion to accept the minutes of the March 6, 2007 meeting. Chris Merrow seconded the motion. **CLOSED 4/0/1 ABSENT (RICHARD CAREY)**

**Unfinished Business:**

- 1.) The Town Manager addressed the position of the Sexton and recapped the discussion of the March 6<sup>th</sup> meeting. As part of his follow-up, he had spoken with Mike Heino and Mike will stay on for a while in April, but he does not want the position. In reference to follow-up of Brent Nichols,, he declined the position last year was because he was given a choice of either/or position.  
Denny stated with this new information, he still feels the administrative work could still be done here in the office, and the position of the sexton could be all inclusive to include the facilities manager position. The Town Manager stated he had spoken with the Town of Oakland and this is how they handle the position. There was some discussion as to whether or not the current facilities manager would be able to handle all of the work which needs to be done. The current facilities manager is nearing 40 hours a week now. Denny stated if need be he could employ part-time individuals to handle the maintenance of the cemetery, under the supervision of this position. The summer positions would be advertised. Then this position would only require him to work with funeral directors and organize the grave digging. Denny stated he felt making this position all inclusive would gain efficiency and save money. Denny recommends a full time position, he will prepare a package for the next Select Persons meeting on April 3<sup>rd</sup>, 2007.
- 2.) The Town Manager informed the Board that approximately 50 people participated in the Transfer Station hour change survey. Thirty four of those people were in favor of

changing the hours. The survey will continue until the April 3<sup>rd</sup> meeting and the Town Manager will bring back the results at that time. Melanie Jewell asked if anyone had been up to review the lighting of the Transfer station for evening hours of operation. Denny stated he would contact someone from the Department of Labor to review it for safety purposes.

#### **New Business:**

- 1.) Frank Haggan was in attendance to provide an update to the School District's upcoming budget. They are in the beginning stages of the School budget. There have been several workshops and there will be several more. Frank stated these are poorly attended by residents, along with the Public Hearings that are held yearly in each community. In this year's budget there have been 14 2 cuts of positions made, ten of these were already vacant. The reason for these cuts is there is a decrease in student enrollment. The School proposed budget currently is a 4.58% increase. Frank informed the Board of some of the school services which have become regionalized between Waterville, Winslow, Fairfield and SAD #47. The School is also looking in the near future to regionalize some teaching positions. This year the School expects to get less state funding. Frank encouraged Select Persons to attend budget workshop meetings. It was decided Frank would attend every second Select Persons meeting of the month to provide updates to SAD #47. There will be a special referendum on April 23<sup>rd</sup>, 2007 for the vote on whether or not to allow the Town of Rome to join the district. The costs of the Town having the election will be paid for by the School District.
  
- 2.) Phil Sprague and Tish Carr were present for the discussion of the proposed Town of Belgrade Tree Ordinance. The Tree committee was hoping with the acceptance of the ordinance the Town could become a Tree City USA. This is when a community reaches a certain level and is committed to having well maintained trees in our Town. Tish stated this ordinance is not meant to regulate but to educate. This ordinance will aide to help alleviate or mitigate any issues that may arise in the future.  
This is not intended for individuals personal property only for property completely on the Public right of way. The appeals process will be with the involvement of the Select Persons. Dennis stated Maurice Childs, the road commissioner has some concerns which Denny will work through with Tish & Maurice together and bring it back to the Board. Ricky Damren made a motion to table the ordinance and bring it back to the Select Persons for their review on April 3<sup>rd</sup>.
  
- 3.) There was discussion concerning whether or not the Town Office should continue with the Saturday hours. The Town Manager said he was surprised at the amount of money that was taken in. Ricky Damren stated he felt the hours should continue as it is convenient to residents who may not be able to get into the office during the week to come in on Saturday. Ricky Damren made a motion to

keep the Saturday Town Office hours as they are. Chris Merrow seconded the motion. **CLOSED 4/1 AGAINST (PENNY CAMPBELL)**

- 4.) The Board reviewed the annual individual positions. Ricky Damren made a motion to accept the nominations of the Town Manager of the annual individual appointments. **Please see the attached list.** Richard Carey seconded the motion. **CLOSED 5/0**
- 5.) The Board reviewed **Municipal Warrant # 14** for the amount of **\$55,146.57**. Richard Carey made a motion to accept **Municipal Warrant #14** for the amount of **\$55,146.57**. Chris Merrow seconded the motion. **CLOSED 5/0**
- 6.) There was no Manual Warrant.

**NOTE: There were two add- on agenda items.**

- 7.) The Board reviewed the re-application of Stephen Foster to the Planning Board. Ricky Damren motioned to accept the application of Stephen Foster to the Planning Board with his term to expire in 2010. Richard Carey seconded the motion. **CLOSED 5/0**
- 8.) The Board reviewed the application of Kerri Hammond to the Appeals Board. Ricky Damren made a motion to approve the application of Kerri Hammond to the Appeals Board with her term to expire in 2010. Richard Carey seconded the motion. **CLOSED 5/0**

#### **Updates & Announcements:**

- \* The Town Manager reviewed his updates with the Select Persons. **(Please see the attached updates)**
- \* Other items mentioned:
  - \* Vehicles parked in the roadway on the Depot Road - Dawn Klein
  - \* A suggestion box to be placed at the Town Office
  - \* Dennis will create a facilities check list
  - \* Dennis is checking with MMA concerning the road commissioner's resignation as the Transfer Station Supervisor.

- \* Several roads were reported with large pot holes, missing signs and hidden driveways;  
Depot Road  
Point Road  
West Road  
McGrath Pond Road

**Executive Session:**

Ricky Damren made a motion at 9:14 p.m. to enter into executive session as required by Maine State Statue Title 1 M.R.S.A. 405 (6) (E) for the purpose of discussing a payment arrangement for back taxes. Chris Merrow seconded the motion. **CLOSED 5/0**

Ricky Damren made a motion to re-enter the Select Persons meeting at 9:15 p.m..  
Seconded by Chris Merrow. **CLOSED 5/0**

Ricky Damren made a motion to accept the payment arrangement of Client #2 of payment of \$200.00 a month, starting March 2007, until the taxes are paid in full. Chris Merrow seconded the motion. **CLOSED 5/0**

Ricky Damren motioned to adjourn the meeting at 9:20 p.m.. Chris Merrow seconded the motion. **CLOSED 5/0**

Respectfully Submitted

Mary J. Vogel, Executive Secretary to the Board of Select Persons