

**TOWN OF BELGRADE**  
**BOARD OF SELECTPERSONS MEETING**  
**TUESDAY / MARCH 16<sup>TH</sup>, 2010/ 7:00 P.M./ TOWN OFFICE**

**Meeting Convened 7:00 p.m./ Adjourned 8:55 p.m.**

**Officials in Attendance:**

Daniel Newman	Selectperson, Chair	Michael Barrett, Library Trustee
Ricky Damren	Selectperson	Haley Fortin, Bd. of Parks & Recreation
Melanie Jewell	Selectperson	Gregory Keene, Transfer St. Com.
Bruce Plourd	Selectperson	Jessica Moore, Recreation Director
Dennis Keschl	Town Manager	Kevin Hawes, Road Commissioner
Marcia Haigh	Librarian	William Pulsifer, Fire Dept.

**Order of Business:**

1. The Board reviewed the meeting minutes of the March 2, 2010 meeting. Ricky Damren made a motion to approve of the minutes as amended. Bruce seconded the motion. **CLOSED 3/0/1 ABSTAIN (MELANIE JEWELL ) / 1 ABSENT (CHRIS MERROW)**

**Unfinished Business:**

1. No new updates on the letter sent to DEP on the consent agreement.
2. The Town's Lawyer has reviewed the Policy on the public/private use of Municipal property and facilities and it is satisfactory. Rick Damren made a motion to approve of the new town policy on the public/private use of Municipal property and Town Facilities. Melanie Jewell seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

**New Business:**

1. Ricky Damren made a motion to table this agenda item until Road Commissioner, Kevin Hawes, was present for the discussion. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

Ricky Damren made a motion to remove the agenda item from the table and take up the discussion of the request to extend the contract of the reclamation of the town pit.

Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

Kevin Hawes informed the Board that a lot of the pit had been dug out on the side of the pit bordering, Foster's pit, but the economy has been poor and he does not feel he will be able to make the January 2011 deadline. He requested that the Board extend the contract for another two (2) years.

The Town Manager stated that he is not sure if the Board would like to consider doing this, because some people may be considering this site to be used for other purposes. Ricky Damren made a motion to approve of the request that the Gravel Pit Remediation Contract with Kevin Hawes to be extended for an additional two (2) years until January

6, 2013, to include authorizing the Town Manager to draw up a contract and sign it with Kevin Hawes. Melanie Jewell seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

2. Recreation Director, Jessica Moore, provided a first quarter overview. **(Please see the attached documents.)** She reported that the revenues are up from where they were last year. She has been working on designing a Resource Guide for the town that would provide a recreational guide to activities and organizations. She is requesting that the Board authorize an amount up to \$500 to be used out of the Recreation Capital Reserve Account to pay for the brochures to be printed off.

The Town Manager asked if these would be available in electronic format. Jessica said that she thought they would be able to send them to the Town Office through the printer. Dan Newman expressed concern over the set-up of the batting cage and the amount of tension that was on the broken strap. He suggests they consider splitting the curtain to go over the wire holding the cage in place. The Town Manager stated he would go down and take a look at it.

Melanie Jewell asked if something could be done about getting a phone in the hallway for use in the event the alarm is accidentally set off and Security Surveillance calls. The Board discussed the issue. It was suggested that the Center get a phone that will take incoming calls only, this way they would not have to worry about the use of the phone. Ricky Damren made a motion to allow the Board of Parks & Recreation to utilize an amount up to \$500 to pay for the printing of the Resource Guidelines. Melanie Jewell seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

3. The Board reviewed the reappointment of Stephen Foster to the Planning Board. Ricky Damren made a motion to approve of the reappointment of Stephen Foster to the Planning Board for a three year term. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

The Board reviewed the reappointment of Daniel Trembly to the Planning Board for a three year term. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

The Board reviewed the reappointment of Haley Fortin to the Board of Parks & Recreation. Ricky Damren made a motion to approve the reappointment of Haley Fortin to the Board of Parks & Recreation for a three year term. Melanie Jewell seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

The Board reviewed the resignation letter of Kathryn Horton to the Board of Parks & Recreation. Melanie Jewell made a motion to accept the letter of resignation with regret and to award her with plaque. Ricky Damren seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

4. The Board reviewed the Tan Bids received. **(Please see the attached TAN Bids)**

The Town Manager recommends the Board award the bid to TD Bank North for option #1, at the rate of 1.49 percent, with a lump sum paid and the fees to be paid by the town. He will reduce the amount of interest to be paid on the floor of the town meeting from \$43,445 to \$23,445.

Ricky Damren made a motion to approve of the following:

Voted by the Select Board for the Town of Belgrade, Maine as follows:

VOTED: (1) That under and pursuant to Title 30-A, Section 5771 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of \$1,900,000 principal amount of Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced January 1, 2010 and ends December 31, 2010.

(2) Said Note shall be dated March 19, 2010, shall mature on December 17, 2010, shall be signed by the Treasurer and counter signed by the Chair of the Select Board, shall bear interest at the rate of 1.49% per annum, shall be payable at TD Bank, N.A. in Portland, Maine and other wise be in such form and bear such details as the signers may determine.

(3) That said Note is hereby sold and awarded to TD Bank, N. A.

(4) Said Note is hereby-designated qualified tax-exempt obligations of the Town for the 2010 calendar year pursuant to the Internal Revenue Code of 1986.

(5) That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Note are hereby ratified, approved and confirmed and the Treasurer and Chair are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including the delivering said Note against payment there for.

Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

5. The Board reviewed the request from the Republican Party to add Gayle Finkbeiner as a ballot clerk for 2010. **(Please see the attached request)** Ricky Damren made a motion to approve of the addition of Gayle Finkbeiner as a ballot clerk for the Republican Party for 2010.

6. The Town Manager reported that there is a collaborative effort to apply for the "Google High Speed Fiber" project. This project could have a positive impact on the town's economic growth. The City of Augusta will take the lead on this and they have requested that the surrounding towns send a letter in support if they wished to be considered as part of the project. He has drafted a letter in support of this project, and if the board would approve the letter he will send it to William Bridgeo who is taking charge of the project. Ricky Damren made a motion to authorize the Town Manager to send a letter in support of the project for the Town of Belgrade. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

7. The Board reviewed **Municipal Warrant # 12** for the amount of **\$467,948.65**. There were a couple of questions concerning the warrant; the Town Manager will look into them. Dan Newman made a motion to approve **Municipal Warrant #12** for the amount

of **\$467,948.65**. Melanie Jewell seconded the motion. **CLOSED 3/0/1 ABSTAIN (RICKY DAMREN) 1 ABSENT (CHRIS MERROW)**

8. The Board reviewed **Manual Warrant #2435** for the amount of **\$13,290.55**. Dan Newman made a motion to approve of **Manual Warrant #2435** for the amount of **\$13,290.55**. Ricky Damren seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

**Add on Agenda items not listed:**

\* The Town Manager reported he had a meeting with RSU #18, Superintendent Gary Smith about the school budget. He has drafted a letter expressing the Board of Selectperson's and Budget Committees concerns over fiscal 2011 budget. He would like the Board to review the letter and authorize him to send it to all RSU Board members. Other towns are doing the same.

Melanie Jewell stated that she is not sure why the town is now started drafting letters as we have never done this before. She stated that she hesitates to balance the budget on the backs of employees.

Ricky Damren said he understood, but felt it would be better to keep employees working and taking a wage freeze, rather than to let them go.

The Town Manager said that this is where the board has a political impact on the process and to help guide the process. Moving forward in this manner will make less of an impact for next year.

Ricky Damren made a motion to approve of the Town Manager forwarding the letter to the School RSU members. Dan Newman seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

\* The Town Manager informed the Board he had been approached by some concerned citizens who were requesting the town close the Library on the day of the referendum. They feel that keeping the Library open could be perceived as to swaying the vote. Ricky Damren stated that he did not feel this is necessary.

Melanie Jewell agreed.

Bill Pulsifer was present for the meeting and said that he will make sure that there is no selling of the project taking place.

Bruce Plourd agreed that there should no conversation about the building.

The Town Manager stated that he understood the perception with the Library being open and possibly appearing to sway the votes.

Melanie Jewell made a motion to approve of the Library remaining open for the entire day, as they have historically done. Ricky Damren seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

**Added on Agenda Items:**

1. The Board reviewed the KVCOG Household Hazardous Waste Event. Ricky Damren made a motion to approve of the recommendation of the Transfer

Station Committee to pay an amount of \$27.50 for the first unit for the first 50 people that sign up, as well as approve the replacement of \$614.00 out of the Solid Waste Reserve Account to pay for the late billing that came in from KVCOG. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

2. Dan Hammond requested to move the Snack Shack building in the ballfield parking lot across the field towards the fence area. They would like to get it out of the parking area and move the porta pottie over to this area. Ricky Damren made a motion to approve of the request to move the Snack Shack building at the Town ballfield. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

### **Updates & Announcements:**

#### **A. Town Manger – Updates**

- The Town Manager reported that there is \$150,000 of surplus that could be used to lower the budget, this is a result of the RSU forming and the monies from the SAD were distributed to all the communities.

Melanie Jewell made a motion to adjourn the meeting at 8:55 p.m. Bruce Plourd seconded the motion. **CLOSED 4/0/1 ABSENT (CHRIS MERROW)**

Respectfully submitted

Mary J .Vogel, Executive Secretary to the Board of Selectpersons