

From: Pat Pow [pat_pow@yahoo.com]
Sent: Monday, July 14, 2008 2:16 PM
To: Loyce Hayslett; Beverly Megill; Nancy Mairs; Marcia Haigh; Michael Barrett; Ed Salmon; Mary Vogel
Cc: Judy Johnson
Subject: Library Building Committee minutes July 9,2008 1pm

LIBRARY BUILDING COMMITTEE
 JULY 9,2008 MINUTES

PRESENT: Loyce Hayslett, Bev McGill, Nan Mairs, Judy Johnson, Marcia Haigh, Ed Salmon, Michael Barrett, Pat Pow

1. Municipal Building Committee - RFPs have been sent to architectural firms and a newspaper announcement has been placed. The committee will meet on July 16th at 6pm at the town office to review the information received. It was clearly stated in the requirements that the library would be phase one of the project and a proposed design needed to incorporate a stand alone library if the town chose not to proceed with the municipal complex.
2. Friends of the Belgrade Public Library - One test remains to be completed prior to the purchase of the Stuart property.
3. Goals of our committee:
 We revisited the goals we had brainstormed on June 18th. We eliminated some for now. The following remain:
 - a. Post each meeting at the Town Office
 - b. Work with the Municipal Building Committee in order to keep each other informed and share ideas.
 - c. Concentrate on a phased approach knowing we will not be able to complete the entire square footage as allotted in our 25 year building statement.
 - d. Define interior spaces as we have more specific information
4. Interior Spaces - importance of flexibility and versatility Shelving, etc. being used to determine different spaces.
 Using a cost of \$175 per square foot, the goal of the capital campaign would allow for approximately 3,150 square feet of space. If we were to build alone, in the event the town does not vote for a municipal center, we would need to use app. 25% of this space as unassigned spaces (bathrooms, hallways, mechanicals, etc.), leaving app. 2,360 square feet of space. We talked about the following distribution of space:
 - a. 600 square feet for the children's area
 - b. 500 square feet for circulation, staff and Friends of the Belgrade Public Library
 - c. 400 square feet for adult reading room which would incorporate windows, some seating, small

table with periodicals

and magazines and the Maine collection

d. 860 square feet to house the remainder of the collection (keeping in mind that app.6,000 volumes would need

1200 square feet.

Interspersed throughout the library would be computers, possibly laptops on movable trucks and historical information which could include movable showcases and displays on walls or on the tops of shelving.

If the municipal center were to be built at the same time, we might have almost 800 square feet more of library space if the unassigned spaces were picked up in the municipal portion. This increased space would allow for enlargement of our major spaces. If the library were to have a lower level, we could envision storage and a future meeting room located there.

The Municipal Building Committee meets on July 16th at 6 at the town office. They will review any returned RFPs at that time.

WE HAVE NOT SET A NEXT MEETING DATE BUT WILL BE NOTIFIED VIA E-MAIL.