

**BELGRADE BOARD OF PARKS & RECREATION (BPR)**  
**Minutes**  
**Wednesday, January 9, 2008**

**Call to order:** Jessica called the meeting to order at 6:08.

**Present:** Sue Perinno, Jessica Moore, Stephanie Feegel, Carrie Brennan, Bob Steinberg, Steve Smith, Fred Perkins, Kathy Horton, Linda Bacon

**Absent:** Mike Atwood, Jean Dalton, Bill Getty Gen Hall

Jess introduced Meghan who worked at the Summer Rec. program a few years ago and is doing an internship with Jess; she is planning a Family Fun Night – Beach Party on January 18.

**No Public Comments.**

**Approval of December 12, 2007 Minutes:** A Motion to approve the minutes by Bob Steinberg, seconded by Sue Perinno and unanimously approved.

**Director's report:** Jessica reviewed her printed report. Regarding facility maintenance, the roof repair is being arranged. Starting February, Scott will either come to meetings or send a written report. Jessica expressed concern about lack of notification regarding clearing of the roof. Jess received calls from concerned residents regarding the crew on the roof working without harnesses.

Jess is looking for instructors for Wellness classes.

A Public hearing regarding the Articles that will be voted on the day before town meeting will be held January 29<sup>th</sup>. There may be interest in discussing the Alcohol policy; if this is so, board members should be in attendance.

Jess needs volunteers for the winter carnival, if it happens – or perhaps an Easter event is more appropriate. Consensus was to skip any carnival this year.

***Aquafest*** planning meetings are being held (August 30); the Belgrade Regional Conservation Alliance is sponsoring this community event; they'd like to have folks from all the lakes participate.

Jess answered Fred's questions regarding the budget and balance sheet information. Jess suggested that Fred meet with Ken and/or the town manager for more details regarding the way it is set up.

**Old Business:**

**Facility Maintenance.** Jess shared a draft of the Facilities and Maintenance Supervisor duty/schedule outline. Jess shared the SOP manual that she is putting together. She will be meeting with Scott to continue working on these items.

**Summer Camp Fees.** Fees will be raised from \$90 to a rate, which will allow hiring of better quality assistance (more college age students with more maturity than the high school age). Jess will be working up the numbers.

**Alcohol Subcommittee.** The subcommittee will meet January 17<sup>th</sup> at 7:00 PM at the Center.

**New Business:**

**Advertisement boards.** Jess is going to look into the idea of having advertising boards available inside as another source of income.

**Movie Screen.** Jess would like to purchase a large screen for the projector. Town events and rentals struggle with taping paper or bed sheets to the wall. A pull down screen encased in protective cage would be very nice. It was suggested that money from advertising be used to purchase the screen.

**Other.** Meghan gave an overview of the Beach Party. She asked for food donations. There will be a good raffle (Funtown passes, Suntanning, Longfellows, etc.).

Meghan has also put together an event-planning manual for the regular events we host.

Jess is putting together a marketing manual with local business contacts, school contacts, etc.

At 7:30 a motion to adjourn was made by Linda, seconded Steve, and approved unanimously.