

# Belgrade Building Committee

## Results of the November 12, 2008 Meeting

**1.** A regularly scheduled meeting was held on November 12, 2008 at 6:00 PM, at the Town Office. Those members in attendance were: Gordon Pow, Leilani Carlson, Dennis Purington, Dan Newman, and Conrad Shaw. Ad hoc members present were Dennis Keschl and Spike Carey.

Absent were Peter Gagne and Rene Burdet.

This represented a quorum for the conduct of official business.

Non-committee members present were: Marcia Haigh, Loyce Hayslett and Pat Pow representing the Belgrade Public Library; Nan Mairs and Polly Beatie of the Belgrade Historical Society; Linda Higgins, Judy Johnson and Bev Megill of the Friends of the Belgrade Public Library were also in attendance.

### **2. Old Business: The following actions were taken:**

- a. Reviewed and approved the **Results of the November 5, 2008 meeting.**

### **3. New Business:**

- A. The final exterior renderings were available. The large, hardboard copy was not available due to a printing error but will be delivered to the Town Office next Wednesday. The following were comments made about the renderings:
  1. Discussion on the transitional element between the bricks and the clapboards on the sides and back of building
  2. Roofing – the specifics of roofing will be discussed during the design phase
  3. The question was again raised about square footage. There is approximately 2,400 square feet in the current Town Office.
  4. Some discussion has been heard about the size of the building but the size is appropriate to meet the needs of the next 25 years.
  5. A question should be raised to Reed and Company Architects about the perspective of the front and the back of the building. There was agreement that the back looked so much larger due to the scale of each drawing or possibly looking at each from a different angle. Gordon will email the Architects.
  6. There is not money in the committee account to pay for a 3D scale model of the building. Pat will call UMA's school of architecture to see if a student could take this on as a project.

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### B. Information Campaign initiative

One purpose of completing the Information Campaign is to provide all stakeholders with the same talking points to be used in all educational initiatives. We must boil down all the data and use the most powerful words possible to use consistently in newspapers, handouts and exchanges. For example: inadequate size, inadequate parking, etc. All information which is presented or handed out must be brief and to the point.

### C. Town Meeting or Forum presentations:

1. Large Poster Boards showing each stakeholder and their needs with pictures and bullets describing the way to handle the needs. **Dennis K. has one with the photos and we will work on the bullets. Please bring this to the next meeting, Dennis.**
2. Large Poster Board of new facility with 10-12 bullets describing the new facility. **Lani and Rene will work on the bullets describing architectural and functional points of the new facility both interior and exterior.**
3. The financial piece needs simple, easy to understand language about the costs and the impact on taxes. It must include the impact on taxes later on if the project is not done in the near future. **Gordon will work on this.**
4. One final Poster Board listing bullets with all the advantages of building together and what it will do for the town of Belgrade. **Loyce, Judy and Bev will work on this.**
5. Lani and Rene have consolidated all the work of the committee for background information for everyone
6. We will need a tri-fold handout and must be ready with a pre-written newspaper article. We have \$500 left to use on printing and materials. We will talk with Liz Fontaine at Colorstorm when we are ready with a handout.
7. A power point presentation must be completed showing the deficiencies for each of the stakeholders. **Pat and Conrad will work on this.**
8. The Historical Society, Food Pantry, Library and Town Office need to work on a short case for support to include for presentations and handouts. **Pat will call Marie Pulsifer and Linda Hale. Nan and folks from the Historical Society and the Library will prepare this.**

The suggestion was made to have children performing or another reason to urge folks to come to the presentation. The January School Board voting date might

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be an opportunity. We will continue to work on the outline for the presentations, using the information brought to the next meeting.

### **D. Proposed Warrant Articles**

1. Article I In the explanation, change the percentage rate from 5.0% to 4.5%. Use the wording “a decreasing payment beginning with \$193,800 is the initial payment...” or “the highest payment will be \_ and the lowest will be\_”. Gordon will work on the wording.
2. Article II, No Change.
3. Article III, Change “Belgrade Food Pantry” to “Food Pantry”
4. Article V, Add with “donated money” somewhere in the language
5. Article VI, Add “and apply the proceeds to the Capital Account”
6. Article VII, Add” Or any other town owned real estate” after Municipal Office building.

### **E. Other**

7. Polly submitted her list of possible names for the facility. It was decided that Belgrade Municipal Complex would be used until a more suitable name for the facility was determined.
8. Follow-up – Dennis Keschl will write a brief summary of the project for the Town Annual Book.

The next meeting is going to be held at the Town Office on Wednesday, December 3, 2008 at 6 PM.

There being no further business, the meeting adjourned at 8:30 PM

Gordon R. Pow, Chairperson