

- d. Computers in Children's Room were discussed. They could be laptops which are monitored by adults.
 - e. Local History Room is programmed to be 330 sf. It will have a microfilm reader with work space for research and vertical files.
 - f. Reed & Co. will make the Library Directors Office smaller and add a Janitors Closet in Phase 1.
4. Cultural Heritage Center :
- a. This space is located in Phase 2 on the upper level which can be accessed separately from the other agencies from the lower level entrance and drop off area via the elevator or the stairs.
 - b. The center will have 200 sf of work space and 200 sf of secure storage (climate controlled) and 1,000 sf of display space.
5. Food Pantry:
- a. The Food Pantry will be located in Phase 2 on the lower level near the drop off area.
 - b. Reed & Co. will move the door down so there is direct access to the outside and locate the shelving per the program.
6. Schedule next Meeting:
- a. Next meeting is Wed. September 10 to listen to comments from the Friends of Belgrade Public Library, Library Trustees and Library Staff.
 - b. Reed & Co will continue to refine information and schedule a progress meeting in early October.

These meeting minutes represent my understanding of the meeting. If there is a discrepancy please contact me to correct the notes.