

Application for Employment



Boys & Girls Club and YMCA
at the Alford Youth Center
 126 North Street, Waterville Maine 04901
 (207) 873-0684



Last Name	First	Middle	Date
Street Address			Home Telephone
City, State, Zip		Email Address	Business Telephone
Position Desired:			Social Security #
Other Special Training, skills, courses, or workshops:			
Available for work: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Days <input type="checkbox"/> Evenings <input type="checkbox"/> Weekends			
Are you 18 years of age or older?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a U.S. citizen or an alien authorized to work in the U.S.?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a valid driver's license? If yes, license number: _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
State: _____			
Have you ever been convicted of any motor vehicle violations in the past 5 years?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever served in the military? If yes, branch: _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a crime or pled guilty, "nolo," or no contest? If yes, please explain in detail (use additional paper if necessary):			<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there any criminal action currently pending against you? If yes, please explain in detail (use additional paper if necessary):			<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had a professional or business license or certification revoked or suspended or have you ever voluntarily surrendered a professional or business license or certificate? If yes, please explain in detail (use additional paper if necessary):			<input type="checkbox"/> Yes <input type="checkbox"/> No

Education

School	Course of Study	# of Years Completed	Did you Graduate?	Degree or Diploma
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Employment and/or Volunteer History

Please give accurate and complete information, including month and year. Start with your present or most recent employer.

1

Company Name	Telephone ()
Address	Dates of Employment: From To
Name of Supervisor:	Reason for Leaving:
Job title and brief description of duties:	

2

Company Name	Telephone ()
Address	Dates of Employment: From To
Name of Supervisor:	Reason for Leaving:
Job title and brief description of duties:	

3

Company Name	Telephone ()
Address	Dates of Employment: From To
Name of Supervisor:	Reason for Leaving:
Job title and brief description of duties:	

References

Please provide three (3) references of persons unrelated to you.

	Name	Relationship	Telephone Number
1			
2			
3			

- I understand that any false statements, misrepresentations, or omissions made by me orally or on this application, or any other documents in connection with my application, may be grounds for denial of employment or dismissal after employment, regardless of when and how discovered.
- I understand that if an offer of employment is made, I will be subject to a comprehensive background check.
- It is the policy of the Alford Youth Center to provide equal employment opportunities to all applicants and employees without regard to race, color, gender, physical or mental disability, religion, age, national origin, or other legally protected status.
- I certify that answers and statements made by me in this application are true, complete, and accurate to the best of my knowledge and belief. I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

Signature of Applicant

Date Signed